

**BOARD OF SELECTMEN
TOWN OF MADISON
June 11, 2024
MINUTES**

Selectmen Present – John Arruda, Adam Price, Joy Gray

Others Present –Town Administrator Linda Shackford; Police Chief Robert King Jr; DPW Director Josh Shackford; DPW Dave Swift; Code Officer Bob Boyd; Rec Director Heather O’Donnell; Camp Counselor Sophie Edwards; MCC Members Ralph Lutjen, Marcia McKenna, Ted Slader; Videographer Kasia Scontsas; members of the public

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 27, 2023.

Meeting Called to Order – By Price at 4:32 pm.

Pledge of Allegiance: Price led those in attendance in reciting the Pledge.

4:33pm – Price opened a Public Hearing in accordance with RSA 41:9-a to discuss and receive input on an addition to the Recreation Program Fees: Swim Lesson Program - \$140.00 per enrollee. Notice was posted 05/30/2024 at Upper and Lower Town Hall, Madison and Silver Lake Post Offices and published in the May 31, 2024 edition of the Conway Daily Sun.

O’Donnell proposed the \$140 fee based upon research that shows it be in line with other programs. It will be a 7-week program that will be one day a week for 45min – 1 hour. Groups will be based upon age and experience.

Donna Veilleux’s children were offered swim lessons 30 years ago for free and it was more than one day a week.

Price explained that the summer camp kids will receive lessons one day per week that is included in their summer camp fee. O’Donnell and Edwards noted how difficult it is to obtain swim instructors with Edwards having recently obtained her certification for this purpose.

The Rec Program wants to eventually be self-sustaining stated Gray, listing last year’s revenues.

Motion by Price, seconded by Arruda to charge a fee of \$140 per swim lesson enrollee. The motion passed **3-0**. Price closed the hearing at 4:40pm.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by Price to approve the minutes of June 11, 2024 as written. The motion passed **2-0-1** with Gray abstaining because she was not at the meeting.

Motion by Arruda, seconded by Price to approve the non-public minutes of June 11, 2024 made public with amendment. The motion passed **2-0-1** with Gray abstaining because she was not at the meeting.

APPROVAL OF MANIFEST:

Motion by Aruda, seconded by Price to approve the Manifest of June 10 - 23, 2024 in the amount of \$432,979.21. The manifest breakdown is as follows: \$115,485.60 for accounts payable; \$32,785.19 for payroll; \$10,166.12 for payroll liabilities; \$24,542.30 for NHRS and \$250,000 for Madison School. The motion passed **3-0**.

DISCUSSION ITEMS/NEW BUSINESS:

CAT Grader Discussion – Price explained the need to replace the Town’s grader. The opportunity to obtain a new machine has been presented. Scheduling a special Town Meeting is an option but that could push us out past the date that the machine is being held for us. Another option is to enter into a lease agreement that contains an escape clause using the trade of our grader as the first year/downpayment. The lease agreement would be brought to Town Meeting in 2025 to be ratified. If it is not ratified then the Town will not have a grader and we will have to rent one. The lease agreement, in Price’s opinion, is the best option.

Gray expressed her thanks to Joe Dame for his fantastic grader analysis which is a great tool to help with this decision. Gray reiterated the two options that Price spoke about and spoke to the high risk of losing out on obtaining this grader.

Dame summarized the analysis he made with the help of DPWs’ Swift. The price is great noting some used graders are selling for more than what we are being offered. The new grader comes with a 7-year, 3,500-hour warranty and has a life expectancy of 12,000 hours. The \$32,500 offer for the used grader is a fair price. CAT machines are in demand selling before they are even made.

Arruda added that we use a grader year-round for and both grading and snow removal. Dame noted that this new grader is set up for plowing with a mount that will use parts we already have.

Price was of the opinion that the Board is in agreement to move forward suggesting a public hearing and Gray suggested a review of payment options. Price would prefer a 7-year lease that would coincide with the 7-year warranty with Arruda concurring. Dame hoped that anticipated FEMA reimbursement would soften the expense with Price explaining that the reimbursement would be seen in a reduction in the tax rate. The payment of a 7-year lease would be \$67,599 which is about \$0.02 of the tax rate.

The Board decided to hold a public hearing at the June 25th meeting to entertain input and discussion, and have lease paperwork available if needed.

Meet with Conservation Commission (MCC) to Discuss Tree Removal Invoice – The invoice for the trees that fell in Black Brook was again discussed with the Conservation Commission members. The invoice has already been paid by the Selectmen from the Town Project budget line so the vendor was not waiting for payment. After discussion it was decided that the MCC Chairman Lutjen will bring this issue up at the next MCC meeting. Lutjen will recommend that they agree to reimburse the general fund for the tree removal with any funds left from the \$10,000 made available this year from the Forest Maintenance account after the annual trail maintenance has been completed. The Board was in agreement, with Price seeing it as a win-win because it would be great if the MCC does \$10,000 worth of trail maintenance this year.

PUBLIC COMMENTS:

David Cribbie of Heritage Lane reported to the Board that there appears to be the storage of personally owned firewood on the Town Forest property. This is an issue that was addressed about two years ago and appears to be happening again. Price responded that someone will be sent out to investigate the complaint.

Donna Veilleux of Lead Mine Road reported that when the Town grader was stuck at the utility lines property it left the area with a ditch and asked if DPW will be fixing it. Price responded that it will be looked into. Veilleux pushed for an answer being asked by Price to not to engage in a back and forth with a department head. Price stated J. Shackford will fix it if he can.

Kathy Koziell of Lakeview Drive presented to the Board a list of STRs that she states have begun operation after March of 2022 asking for notification be sent to the owners. Price and Gray agreed, as to not waste time of the Code officer or ZBA, that the Board is waiting until the ZBA cases move on to court and receive a decision citing six cases that have been stayed by the ZBA in anticipation.

5:15pm Price excused himself to coach an important youth baseball game - Go Reds!

2021 Lien Unpaid Receivables Review – Tax Collector Brooks submitted a list of potential parcels for taking in August. The Board reviewed the list and asked that it be brought forward again in July with an updated list, at which time they will decide if they will send out Code Officer Boyd to evaluate any properties.

OLD BUSINESS:

Rec Square Fees – This will be discussed at the next meeting.

Selectman Gray's List – No items

Selectman Arruda's List – No items

Administrator's List – No items

Department Heads' Lists:

DPW Director Shackford - Shackford listed the accomplishments of his department that included and were not limited to:

- The crew engaged in ditching, mowing and beach cleaning;
- Seven loads of trash were hauled;
- Transferred oil from transfer station to garage;
- Forde will be mowing the transfer station soon;
- Grinding and paving of Mooney Hill Road is set to begin soon;
- Modoc Hill Road is still awaiting DES permitting;
- Grader was repaired yesterday and there is an issue with it losing oil;
- Mooney Hill Road will be closed on Monday, June 17th at 9:00am to replace the culvert at the junction of Route 113, 46 letters were sent to residents informing them of the closure.

DPW Swift – The new roll-off truck delivery is expected in July. Swift also spoke about:

- Working with Dame for a list of equipment and how it is tracked in IWorQ;
- The raft at the Foot of the Lake was installed with the help of a group of local teens that offered their help. The group was polite, respectful, helpful and willing to dive in to the get the chain to hook the raft. Cabot and Tre deserve thanks.

Rec Director O'Donnell – Summer camp starts in only two weeks. O'Donnell mentioned:

- The need for another porta-potty to which L. Shackford responded it should have been delivered and she will check;
- Could the water cooler be set up for the kids again with Swift offering to help;
- The Old Home Week tent will be set up to offer the Summer Camp kids shelter;
- Mondays and Wednesdays will be Foot of the Lake Beach days for the campers; with a solution to parking for counselors offered.

Marcia McKenna referenced a spreadsheet regarding culverts that GMCC produced noting a grant that was applied for. McKenna said there may be some follow-up needed suggesting contact be made with GMCC. Arruda seems to feel that has been accomplished.

SIGNATURE ITEMS:

Manifest

Payroll & Accounts Payable Checks

Tax Release Deed – 19 Lucerne Dr 103-057

North Conway Water Precinct Domestic Septage Agreement

Intent to Cut: Coleman 202-008

Yield Tax: Coleman 202-008 \$205.71

Nuveen 229-010&231-008 \$9,727.88

Hatch 232-016 \$1,220.95

Yield Tax Abatement: Burton 239-007&024 \$588.19

Pyrotecnico Fireworks Inc Agreement for OHW

Request for Payment: Rec Revolving Fund \$1,500.00 Water Country Field Trip

5:50 PM Motion by Arruda, seconded by Gray to enter Non-Public Session per **Non-Public Session per RSA 91-A:3II (b)** The hiring of any person as a public employee and **Non-Public Session per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote: Arruda – aye; Gray – aye

6:10 PM Motion by Arruda, seconded by Gray to return to public session and make public the minutes of **Non-Public Session per RSA 91-A:3II (b)** The hiring of any person as a public employee and **Non-Public Session per RSA 91-A:3II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote: Arruda – aye; Gray – aye

Motion by Arruda, seconded by Gray to adjourn at 6:10 pm. The motion passed **2-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting is scheduled for June 25, 2024 commencing at 4:30 pm at Town Hall.

Respectfully Submitted,
Linda Shackford, Town Administrator